

**Griffith Productivity Solutions** 

Lisa S. Griffith, CPO® Speaker



Arm your participents with practical advice and tools that will enhance and strengthen their productivity as well as enable them to get organized with confidence and clarity.

## roductivity Coach and Certified rofessional Organizer®, Lisa Griffith

is available to enlighten and inspire your organization. If you are looking for a content-filled and motivational presentation for your group, check out the programs listed here, or contact Lisa to ask about a customized presentation.

## **Most Requested Presentations:**

- The 7 P's for Powerful Productivity
- The 5 Habits of Highly Organized People
- Optimize Your Office Go from Piles to Productivity
- Take The "Crazy" Out Of "Busy" Time Management Tips for Today's Professionals
- How to Work in 2 Places at Once Hybrid Work Tips for Home & Office
- Digital or Paper? The Pros and Cons for Managing your Tasks & Time
- Managing Email Get Control Over Your Inbox and Gain Time
- Get Your Space and Time IN ORDER™
- From Piles to Peace: Paper Management at Home and Work
- Life & Legacy Documents: What to Keep and How to Keep It

"Lisa's presentations are always popular with our employees. She is a wealth of knowledge on the opics of both organization and balance. Her tips on paper management and home and office organization are relevant to all. As a speaker, she is both professional and personable. We offer her interactive talks as part of our wellness and work/life program because the benefits of having organized spaces at home and at work positively impact mental well-being and productivity."

Jennifer McKay, Work/Life Program Specialist Brown University & Warren Alpert Medical School, Providence, RI







## **Partial Client List**

Brown University South County Health Women's Wellness Conference Connecticut Business Women's Forum PACE-RI Bryant University Lifespan, RI Bryant University Women's Summit Fidelity Women's Leadership Group



(401) 289-0042 lisa@griffithps.com • griffithps.com



